

**CDBG-DR 2-10**  
**Sample Floodplain and Wetland Notice of Explanation**  
**Activity in a 100-Year Floodplain**

To: All interested Agencies

, Groups and Individuals

This is to give notice that the \_\_\_\_\_ **under 24 CFR Part 58** has conducted an evaluation as required by \_\_\_\_\_, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management, to determine the potential affect that its project in the floodplain and wetland will have on the human environment for \_\_\_\_\_ under \_\_\_\_\_ . The proposed project is located at \_\_\_\_\_ in \_\_\_\_\_ , \_\_\_\_\_ .

\_\_\_\_\_ has considered the following alternatives and mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial values:

\_\_\_\_\_ has re-evaluated the alternatives to building in the floodplain and has determined that it has no practicable alternative. Environmental files that document compliance with steps 3 through 6 of \_\_\_\_\_ , are available for public inspection, review and copying upon request at the times and location delineated in the last paragraph of this notice for receipt of comments. This activity will have no significant impact on the environment for the following reasons:

Written comments must be received by the \_\_\_\_\_ at the following address on or before \_\_\_\_\_; \_\_\_\_\_, \_\_\_\_\_ and \_\_\_\_\_, Attention: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, during the hours of \_\_\_\_\_. Comments may also be submitted via email at \_\_\_\_\_.

**Date:**

**NOTE:** There are three primary purposes for this notice. First, people who may be affected by activities in floodplains and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information about floodplains can facilitate and enhance Federal efforts to reduce the risks associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in floodplains, it must inform those who may be put at greater or continued risk.