

**Early Notice and Public Review of a Proposed
Activity in a _____**

**[Note: May also be combined with other notices such as state floodplain or wetland notices so long
as it contains the required information]**

To: All interested Agencies _____, Groups and Individuals

This is to give notice that _____ has determined that the following proposed action under _____ and _____ is located in the _____, and _____ will be identifying and evaluating practicable alternatives to locating the action in the _____ and the potential impacts on the _____ from the proposed action, as required by _____, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management and Protection of Wetlands.

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_____ The proposed project(s) is located _____ in _____, _____.

There are three primary purposes for this notice. First, people who may be affected by activities in _____ and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Commenters are encouraged to offer alternative sites outside of the _____, alternative methods to serve the same project purpose, and methods to minimize and mitigate impacts. Second, an adequate public notice program can be an important public educational tool. The dissemination of information and request for public comment about _____ can facilitate and enhance Federal efforts to reduce the risks and impacts associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in _____, it must inform those who may be put at greater or continued risk.

Written comments must be received by _____ at the following address on or before _____: _____, _____ and _____, Attention: _____, _____. A full description of the project may also be reviewed from _____ at _____. Comments may also be submitted via email at _____.

Date: _____

Final Notice and Public Explanation of a Proposed Activity in a _____

To: All interested Agencies _____, Groups and Individuals

This is to give notice that _____ has conducted an evaluation as required by _____, in accordance with HUD regulations at 24 CFR 55.20 Subpart C Procedures for Making Determinations on Floodplain Management and Wetlands Protection. The activity is funded under the _____ under _____. The proposed project(s) is located _____ in _____, _____.

_____ has considered the following alternatives and mitigation measures to be taken to minimize adverse impacts and to restore and preserve natural and beneficial values:

_____ has reevaluated the alternatives to building in the _____ and has determined that it has no practicable alternative. Environmental files that document compliance with steps 3 through 6 of _____, are available for public inspection, review and copying upon request at the times and location delineated in the last paragraph of this notice for receipt of comments.

There are three primary purposes for this notice. First, people who may be affected by activities in _____ and those who have an interest in the protection of the natural environment should be given an opportunity to express their concerns and provide information about these areas. Second, an adequate public notice program can be an important public educational tool. The dissemination of information and request for public comment about _____ can facilitate and enhance Federal efforts to reduce the risks and impacts associated with the occupancy and modification of these special areas. Third, as a matter of fairness, when the Federal government determines it will participate in actions taking place in _____, it must inform those who may be put at greater or continued risk.

Written comments must be received by the _____ at the following address on or before _____: _____, _____ and _____, Attention: _____. A full description of the project may also be reviewed from _____ at _____ and _____. Comments may also be submitted via email at _____.

Date: _____