

# Community Development Block Grant – Disaster Recovery (CDBG-DR) Single Family New Construction at Chestnut Ridge Application Form

For DLG Use Only
<b>22-</b>

<b>PROJECT TITLE</b>	<b>CDBG-DR AMOUNT REQUESTED</b>
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<b>Project Type:</b> <input type="checkbox"/> Homeownership <input type="checkbox"/> Rental
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**\*NON-PROFIT APPLICANT:** Choose an item.

Legal Applicant	Authorized Representative	E-mail Address	
Street or P. O. Box	City	State	ZIP Code + 4
Telephone Number	SAM Unique Entity ID	Tax ID Number	
Is this entity current on all federal, state, and/or local taxes? If no, attach explanation. <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this entity a party to any pending legal action? If yes, see 5.1.7 in the NOFA for disclosure requirements. <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this entity currently excluded from receiving federal funds? If yes, entity is ineligible for the project. <input type="checkbox"/> Yes <input type="checkbox"/> No	

**DEVELOPMENT PARTNER (if applicable):**

Partner Legal Name	Authorized Representative	E-mail Address	
Street or P. O. Box	City	State	ZIP Code + 4
Telephone Number	SAM Unique Entity ID	Tax ID Number	
Is this entity current on all federal, state, and/or local taxes? If no, attach explanation. <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this entity a party to any pending legal action? If yes, see 5.1.7 in the NOFA for disclosure requirements. <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this entity currently excluded from receiving federal funds? If yes, entity is ineligible for the project. <input type="checkbox"/> Yes <input type="checkbox"/> No	

**General Contractor (if applicable)**

General Contractor Legal Name	Authorized Representative	E-mail Address	
Street or P. O. Box	City	State	ZIP Code + 4
Telephone Number	SAM Unique Entity ID (if applicable)	Tax ID Number	
Is this entity current on all federal, state, and/or local taxes? If no, attach explanation. <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this entity a party to any pending legal action? If yes, see 5.1.7 in the NOFA for disclosure requirements. <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this entity currently excluded from receiving federal funds? If yes, entity is ineligible for the project. <input type="checkbox"/> Yes <input type="checkbox"/> No	

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## Application Checklist

Please provide concise responses and answer all sections on this form. Label all required documents. The following materials shall constitute a complete application. Incomplete applications will not be considered.

- Project Narrative
- Statement of Need
  - Number of units at or below 80% AMI.
  - Narrative addressing how the proposed unit mix meets the rental or homeownership housing needs identified by the Chestnut Ridge Housing Market Study.
- HUD Green Building and Energy Efficiency Requirements
- Conflict of Interest/Identity of Interest Disclosures
- Summary of Proposed Sources
- Statement of Cost Reasonableness
- Signed Applicant Certification
- Signed Statement of Assurances
- Sources and Uses Application Worksheet

### **Required Attachments (please check each box to indicate inclusion of attachments):**

- Organizational Chart of Applicant and/or developer. Describe the proposed ownership structure of the site during development, if owned by an entity other than the applicant.
- Proof of 501(c)(3) status.
- Current Experience: Provide a detailed description of the applicant's experience in the development and operation of affordable rental and/or homeownership housing, including total units created and sold. Describe partnership if applicant has little or no experience.
- Provide current pipeline of projects with staffing requirements.
- Financial Capacity: Provide the most recent 3 years of consolidated, audited financials for development entity or developer organization.
- Timeline and Milestones: Provide the proposed implementation of design and construction schedule.
- Proposed House Plans: Submit proposed house plans. Include a description of the HUD Green Requirements and any other proposed climate resiliency and/or innovation design features.
- Marketing and Outreach: Describe outreach to potential buyers, including coordination with Fahe.
- Submit one letter of recommendation. Non-Kentucky organizations must include three letters of recommendation, of which one must be in-state.
- Evidence of SAM (System of Award Management) registration.
- Certificate of Good Standing from the Kentucky's Secretary of State's Office as evidence of registration to do business in the Commonwealth of Kentucky.
- Other Funding Commitment Letters (if applicable); if cash please attach a bank statement.
- Additional attachments: Explanation of tax delinquency, pending legal actions, or other items.

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## **Project Narrative**

Provide a description of the project, including the proposed number and types of units, expected AMI levels to be served, funding request, overview of organizational capacity, experience with single family development, and readiness to proceed. Do not include more than two (2) pages for this section.

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**Project Narrative (continued)**

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## **Statement of Need**

Describe how the proposed project will contribute to the recovery needs of Knott County.

## **HUD Green Building and Energy Efficiency Standard**

Choose the HUD Green and Resilient Building Standard the project will achieve: Choose an item.

Choose the energy efficiency standard the project will achieve: Choose an item.

Will each unit have wiring for broadband? Choose an item.

Describe any key resilient and sustainable features, such as solar electrical system or impact resistant materials:

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**Conflict of Interest/Identity of Interest Disclosures**

Disclose current or potential conflicts of interest or identities of interest.

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## Summary of Proposed Sources

Include **all** funding sources. Please complete all appropriate columns and select the status of funds. List each in-kind contribution separately (if applicable).

Source	Amount	% of TDC	Type	Interest Rate	Term	Status of Funds
CDBG-DR						
<b>Subtotal CDBG-DR</b>						
Other Funding Sources						
<b>Subtotal Other Sources</b>						
<b>Total Project Sources</b>						

### Sources and Uses Development Budget

Attach the Sources and Uses Development Budget (Excel Spreadsheet) included with the application materials.

\*While not required, it is important to actively seek additional funds to leverage the CDBG-DR funds. Costs will be evaluated by DLG to determine reasonableness. Provide a narrative on the basis used by the applicant to justify cost reasonableness.

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## Statement of Cost Reasonableness

Please describe the basis for hard construction and total development costs.



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## Application Certification

To the best of my knowledge and belief, information in this Form is true and correct. The applicant also agrees to comply with requirements of 24 CFR Part 58 as applicable.

I am aware that the proposed project may be removed from further consideration should it be determined that there are significant discrepancies in the information provided, and/or false, inaccurate or incomplete information has been given.

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Signature, Authorized Representative

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Title

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Name Typed

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Date

# Community Development Block Grant – Disaster Recovery (CDBG-DR) Single Family New Construction at Chestnut Ridge Application Form

## Statement of Assurances

The applicant hereby assures and certifies that:

- (a) Applicant possesses legal authority to apply for the CDBG-DR, and to execute the proposed program, shall abide by all federal and state laws, executive orders, and regulations, including, but not limited to, those items listed in this section.
- (b) Applicant's governing body has duly adopted or passed as an official act a resolution, motion or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's authorized representative to act in connection with the application and to provide such additional information as may be required.
- (c) If applicable, Applicant will comply with all the requirements of Executive Order 12372 and that either:
  - (1) Any comments and recommendations made by or through clearinghouses are attached and have been considered prior to submission of the application; or
  - (2) The required procedures have been followed and no comments or recommendations have been received prior to submission of the application.
- (d) Applicant will comply with the regulations, policies, guidelines and requirements of the OMB Super Circular and the "Common Rule," 24 CFR, Part 85 as they relate to the application, acceptance, and use of Federal funds under this document.
- (e) Applicant will comply with:
  - (1) Section 110 of the Housing and Community Development Act of 1974, as amended, 24 CFR 570.603, and State regulations regarding the administration and enforcement of labor standards;
  - (2) The provisions of the Davis-Bacon Act (40 U.S.C. S 276a-5) with respect to prevailing wage rates;
  - (3) Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 327 et. seq., requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty in a work-week;
  - (4) Federal Fair Labor Standards Act, 29 U.S.C.S 102/et. seq., requiring that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rate for all hours worked in excess of the prescribed work-week;
  - (5) Anti-Kickback (Copeland) Act of 1934, 18 U.S.C.S 874 and 40 U.S.C.S 276c, which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities; and
  - (6) KRS 337, with respect to Kentucky Prevailing Wage Rates and labor standards.
- (f) Applicant will comply with all requirements imposed by the State concerning special requirements of law, program requirements, and other administrative requirements.
- (g) Applicant will comply with:

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Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), and the regulations issued pursuant thereto (24 CFR Part 1), which provides that no person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits;

- (h) Applicant will comply with:  
Section 1.4(b) (2) (i) of the regulations of the Department of Housing and Urban Development issued pursuant to Title VI which requires that:  
“A recipient, in determining the types of housing, accommodations, facilities, services, financial aid, or other benefits which will be provided under any such program or activity, or the class of persons to whom, or the situations in which, such housing, accommodations, facilities, services, financial aid, or other benefits will be provided under any such program or activity, or the class of persons to be afforded an opportunity to participate in any such program or activity, may not, directly or through contractual or other arrangements, utilize criteria or other methods of administration which have the effect of subjecting persons to discrimination because of their race, color, or national origin, or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity as respect to persons of a particular race, color, or national origin.”
- (i) Applicant will comply with the provisions of the Hatch Act that limits the political activity of employees.
- (j) Applicant will give the State, HUD and the Comptroller General, through any authorized representatives, access to and the right to examine all records, books, papers, or documents related to the grant.
- (k) Applicant will comply with 24 CFR Part 570.489(j) concerning the change of use of real property purchased or improved in whole or in part with CDBG-DR funds.
- (l) Applicant will comply with all provisions of Title I of the Housing and Community Development Act of 1974, as amended, as well as with all other applicable State and Federal laws which have not been cited previously.
- (m) Applicant will comply with Duplication of Benefits Requirements. Section 312 of the Stafford Act, as amended, generally prohibits any person, business concern, or other entity from receiving financial assistance for any part of a loss resulting from a major disaster for which he has received financial assistance under any other program or from insurance or any other source.

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**The applicant hereby certifies that it will comply with the Statement of Assurances.**

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Signature, Authorized Representative

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Name (typed or printed)

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Title

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Date